



**Benevolent and Protective Order of Elks
Richmond #649
2100 Highway 27 South - Richmond, IN. 47374 - Ph: 765 966 2015**

1-4-2011

From: Chairman of the Board, Board Members/Officers and General Manager

To: All Richmond Elks Members

Subject: Dues and Fees, Monthly Billings

Your club is in good shape. We have just completed the renewal of the first mortgage and have save ½ point and reduced our payments for the next 5 years. This is a reduction of \$100 per month. We have also reduced our electrical billing by \$400 per month for the next 12 months. We continue to look for ways to improve and run more effectively.

With all that is good going on, we are still in a cash crunch at this time of year. We are asking everyone to please pay their accounts up to current. We have several members that are in the 60 day and over column. That is a total of \$8,000. To those who are in this column, please read the House Rules and Code of Conduct at the end of my letter. Your payment on your account is very important to keeping the Club open for business. If you have a monthly Golf billing, it is for a full year April 1st to March 31st each year. Just because golf is done for the season your billing is not. If you have any questions please don't hesitate to contact the office, Dan Moore, Doug Kuntz or Richard Helton.

We will be sending out new forms in the near future to help us plan for 2011/2012 season. We have added 18 new members over the last year and we are continuing to grow. There are good events planned for the summer so keep and eye out. Everything is posted on the Web page (www.elks649.org).

Our next big event is the Mike Portnova Spaghetti Dinner on January 15th from 5pm to 8pm. The cost is \$8.00 and tickets are on sale in the 19th hole, pro-shop and main office. Make plans to be there.

Friday night dinners are going strong and food is well priced and excellent. Make a reservation and join us.

Just to repeat again, please keep your Elks account current. It is the life blood of our/your success.

Thank you and we appreciate you all!

Best regards,

Richmond Lodge #649

**Richmond Lodge #649
Benevolent and Protective Order of Elks
2100 US Highway 27 South
Richmond, IN 47374**

**HOUSE RULES AND CODE OF CONDUCT
Proposed November 9, 2009
To be voted upon December 14, 2009**

ACCOUNT RESPONSIBILITIES

Dues and Fees

As a member of Richmond ELKS Lodge #649, you are responsible for **annual membership dues** in the amount of **\$50.00**. As a member of this Lodge #649, you are also responsible for **annual membership operational fees** of **\$730.00**. The dues and fees may be paid for by cash, check, or credit card. The following payment options are available:

1-Monthly Plan for Fees

You may set up a monthly account by signing a contract. This contract will stipulate that your **fees payment of \$60.83 per month** will be billed on the 1st day of the month and due by the last day of every month.

2-Annual Plan for Dues and Fees

Members must pay **\$50.00** for **dues** plus **\$730.00** for **fees on or before April 1st**. If your payments for **dues and Fees** are late 30 days, your Lodge #649 privileges will be immediately suspended until your **Dues & Fees** are made current.

3-Lifetime Memberships

Life members shall pay **\$40.00** for **dues on or before April 1st** of each year. **Operational fees of \$600.00** may be paid under any of the two plans outlined above. If option **1** is selected, life members must sign a contract for that plan.

Delinquencies

Payments for **fees** are billed on the first day of each month and are due no later than the 15th day of the next month. **Account charges** made in the Pro Shop, the 19th Hole, and Pool are billed in arrears on the first day of each month for the previous month's charges and are due no later than the 15th of the month in which you are billed. Members who have not paid by the 15th of that month are considered past-due and their Lodge #649 charge privileges will be suspended until **all charges** on their account are made current. Members who have not paid their **account charges in full** by the last day of any given month in which these are due will be considered **delinquent**. **Delinquent members** will be notified by letter, delivered via regular US Mail, that their Lodge #649 membership privileges have been placed on **probationary status**.

Members who have been placed on **probationary status** will have all Lodge #649, Pro Shop, 19th Hole, and Pool privileges **immediately suspended**. These privileges will only be restored **after payment in full for all current charges has been cleared**. Members placed on **probationary status** will also have all their **member account charge privileges** in the Pro Shop, 19th Hole, and Pool suspended for six (06) months. All purchases for golf and/or food and drink must be paid with cash or credit card during this six (06) month time frame. After the six (06) month period, the Trustees shall, when petitioned by the member, consider reinstating member account charge privileges to this member.

Delinquent accounts not made current within thirty (30) days of the date that the member was placed on **probation** shall be notified **by certified mail** that their account shall be processed in small claims court or be turned over to a collection agency if remuneration is not made **within fifteen (15) days of the date of the letter**. Members who are turned over to small claims court or assigned to a collection agency will have their **membership terminated** and notification will be sent to the office of the Grand Exalted Ruler. Accounts turned over for collection and/or small claims court shall be liable for interest charges at the rate of 2% per month until paid and also will be assessed all charges necessary for collection of the account.

Members having been processed in this manner will not be eligible for future membership in ELKS Lodge #649 for a period of twelve (12) months AFTER restitution has been made in full.